



# MINISTRY OF EDUCATION

## APPLICATION FORM FOR INTERBANK GIRO

(FOR PAYMENT AND REFUND OF SCHOOL FEES AND CHARGES)

**PART 1: FOR APPLICANT'S COMPLETION** (please write within the shaded areas)

**Please note: You may need 5 minutes and you will need your bank account information to fill in this form.**

<b>Date</b> [Shaded Box]	<b>Name of School</b> [Shaded Box]
<b>To: Name of Bank (please tick one)</b>	<b>Name of Student</b> [Shaded Box]
<input type="checkbox"/> POSB Bank <input type="checkbox"/> DBS Bank	
<input type="checkbox"/> <b>Other Bank:</b> [Shaded Box] (please specify bank's name)	<b>Student BC / NRIC / FIN Number</b> [Shaded Box]

- (a) I/We hereby instruct you to process the Ministry of Education's (MOE) instruction to debit and credit my/our account.
- (b) You are entitled to reject the MOE's debit instruction if my/our account does not have sufficient funds and charge me/us a fee for this. You may also at your discretion allow the debit even if this results in an overdraft on the account and impose charges accordingly.
- (c) This authorization will remain in force until terminated by your written notice sent to my/our address last known to you or upon receipt of my/our written revocation through MOE.
- (d) I/We hereby authorize you to terminate this authorization without any written notice to me/us once you are informed by the MOE that the abovenamed student is no longer studying in a school under its billing administration.

<b>▶ Name(s) of Account Holder</b> [Shaded Box]	<b>▶ Bank Account No.</b> [Shaded Box]
<b>▶ For Singapore Citizen NRIC No. (Prefix with 'S')</b> [Shaded Box]	<b>▶ For PR / Foreigner Passport No.</b> [Shaded Box]
<b>Address</b> [Shaded Box]	<b>Signature(s)/Thumb print(s)*/Company's Stamp</b> [Shaded Box]
<b>Contact No.</b> [Shaded Box]	<b>(As in Bank's Records)</b>

\* For thumbprints, please go to the branch for verification

**PART 1A : FOR EDUSAVE STANDING ORDER FOR SINGAPORE CITIZEN STUDENTS ONLY**

(please tick the appropriate box)

**Yes**, I wish to apply to use my child's/ward's Edusave account for payment of 2<sup>nd</sup>-tier miscellaneous fee

**No**, I do not wish to use my child's/ward's Edusave account for payment of 2<sup>nd</sup>-tier miscellaneous fee

**PART 2: FOR MOE'S / SCHOOL'S COMPLETION**

Bank	Branch	MOE Bank Account Number
7	1	7 1 0 0 8 0 0 8 0 1 2 4 3 6 1
Bank	Branch	Account Number To Be Debited

Level/ Class	P1/2008			
School Code	1	2	2	9
▶ Reference Number				

**PART 3: FOR COMPLETION BY BANK**

To: MINISTRY OF EDUCATION

This application is rejected (please tick) for the reason(s):

- |   |  |
|---|--|
| <input type="checkbox"/> Signature/Thumbprint # differs from Bank's records | <input type="checkbox"/> Wrong account number                      |
| <input type="checkbox"/> Signature/Thumbprint # incomplete/unclear #        | <input type="checkbox"/> Amendments not countersigned by applicant |
| <input type="checkbox"/> Account operated by signature/thumbprint #         | <input type="checkbox"/> Others: _____                             |

_____ Name of Approving Officer	_____ Authorised Signature	_____ Date
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# Please delete where inapplicable